

ExxonMobil Savings Plan

Loan Payment Form

Name Last, First, MI		Social Security Number	
Address		Daytime Phone Number () -	
City	State	Zip Code	

Please complete this form and return with your loan payment to:

Voya Financial
ExxonMobil Savings Plan Administration
P.O. Box 55772
Boston, MA 02205-5772

For overnight packages, use the following address:

Voya Financial
ExxonMobil Savings Plan Administration
30 Braintree Hill Office Park
Braintree, MA 02184

Your payment should be made payable to: **ExxonMobil Savings Plan Trustee**. This form must accompany your payment. The check should include your Social Security Number and Loan Number. For current loan payoff and payment amounts, please access your account via the Internet or call the ExxonMobil Savings Plan Savings Telephone number below.

If you are making a partial or scheduled payment, you may send a personal check, money order or cashier's check. A partial loan payment will not change your monthly repayment amount, but will shorten the period of your loan. A full loan payoff must be in the form of a cashier's check, certified check or money order and should be mailed and received by Voya within 6 days of receiving the payoff amount.

*** **PLEASE NOTE** – If you send a personal check for payment, a mandatory 21 day hold will be placed on your account. This will restrict any withdrawals from being processed until the hold period has passed.

Loan Number that payment is being applied to: _____

If payment is being applied to more than one loan, please indicate the amounts being applied to each loan.

Attached is my:

_____ *scheduled monthly payment*
_____ *partial loan payment*
_____ *loan payoff*

In the event of payoff, payments exceeding \$5.00 of amount due will be refunded.

If you have any questions about this form, call the ExxonMobil Savings Plan Savings Telephone Service at 1-877-XOM-401K (1-877-966-4015) or to obtain additional plan or account information, access your account at <http://xomsavings.voya.com>. Customer Service Representatives are available Monday through Friday, 7 a.m. to 6 p.m. CT, except on ExxonMobil holiday.

EXX-LNPMT-FRM1

09/01/2014

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